

# NOTICE OF A MEETING OF WALL PARISH COUNCIL

To be held at 7:30 pm on Tuesday 19 January 2021

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14 January 2021

*N.B. This meeting will be held as a virtual meeting (via video conferencing) under regulations made in the Coronavirus Act 2020. The agenda has been restricted to main items only and there is no Public Forum.*

*Any members of the Public or Press wishing to view the meeting on Zoom should contact the Clerk (email address as above) at least one day before the meeting.*

Dear Councillor

You are summoned to attend a Meeting of Wall Parish Council to be held remotely at **7.30pm** on **Tuesday 19 January 2021** at which the following business will be transacted.



Peter Young  
Parish Clerk

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Minutes:** To approve the Minutes of the Meeting held on 17 November 2020 (**Appendix 1**).
3. **Matters Arising on the Minutes**
4. **Declarations of Interest and Dispensations**  
To receive Declarations of Interests and to consider the grant of Dispensations.
5. **Policing Matters**
6. **District and County Councillors' Reports**
7. **Reports from Chairman, Councillors and Clerk**  
Reports on matters, and consideration of correspondence received, including:
  - a. To note the sad death of George Hartshorne who had undertaken many works of benefit to the village.
  - b. To confirm repairs be undertaken to the Muckley Corner bus shelter at a net cost of £625.
  - c. Newsletter and other formats for information dissemination.
8. **Highways and Open Spaces**
  - a. Speed sign To note data reports.
  - b. Muckley Common To note that during this winter, contractors working for LDC will be conducting restoration work on areas of Muckley Common heathland. Birch specimens and gorse will be thinned out to stop scrub encroachment that threatens to invade and reduce the rare heathland habitat and the wildlife that relies on it. When complete, the sites will become more open, improving visibility and access.
  - c. Highway Verge Grass Cutting Contract To confirm renewal of contract with SJL Landscapes.
  - d. English Heritage Site.
  - e. General works around the village.
  - f. Leaves and grass clippings at the lower Churchyard.
  - g. Stiles and Public Footpaths.
  - h. Any other Highways or Open Space matters.

## 9. Planning Applications

a. To agree consultation response on new applications:

**20/01796/FUH Erection of granny annexe** Allandale, Walsall Road, Muckley Corner

b. To note decisions on previous applications, as follows:

Ref	Details	Wall PC Comment	LDC Decision
19/01736/FULM Barn Farm, Hilton	Erection of agricultural building for cold storage with lean-to canopy.	Recommend Refusal	Awaited
20/00055/COU 20/00056/LBC Land adj. Moatbank House, Moat Bank	Barn conversion to form a 3-bedroom dwelling and erection of a detached double garage	No objections.	Awaited
20/00480/FUH Church Farm, Green Lane, Wall	Single and 2-storey extensions and conversion of outbuilding to games room / garages with new boundary wall to front	No objections subject to various comments regarding its location in the conservation area and its proximity to the Roman site Scheduled Monument	Awaited
20/01286/FUH Fosseway Cottage F/way Lane Pipehill	Conversion of detached garage to form residential annex	No objections subject to it being able to meet building regulations for a habitable dwelling.	<b>Approved</b> 9/12/20
20/01512/ABN Manor Farm, Wall Lane	Agricultural Determination : Erection of an implement store.	No objections.	<b>Approved</b> 25/11/20
20/01265/FULM Springhill Farm, Walsall Road, Muckley Corner <i>NB Not in Wall Parish but would impact on the parish</i>	Variation of conditions to approved plans 09/00069/FULM relating to site layout including access and reception building	Recommend Refusal. The original approval required a roundabout access, and this should be retained on highway safety grounds. The revised proposal for the reception building is higher than on the previously approved plans and would therefore represent an unacceptable non-conforming development in the green belt.	Awaited

## 10. Grant Requests

a. To consider a request from St John's Parish Church for a grant of £1,106.90 to meet the costs of churchyard maintenance in 2020.

b. To consider a request from St John's Parish Church for a contribution towards the cost of repairing a section of retaining wall to the churchyard, the full cost of which will be £5,220.

## 11. Budget and Precept for 2021/22

A draft budget is attached as **Appendix 2** for consideration. To approve the budget and resolve the precept for 2021/22.

## 12. Accounts for Payment

To approve the bank reconciliation at 31 December 2020 and the payment of accounts due (list to be circulated by email).

## 13. Date and time of next meetings

Tuesday 16 March 2021, 7:30 pm, Wall Village Hall

Tuesday 18 May 2021, 7:30 pm, Wall Village Hall (Annual Meeting)

(These meetings may be held remotely, if deemed necessary by 'lockdown' legislation).

\* \* \*

## APPENDIX 1

### WALL PARISH COUNCIL

Minutes of the Meeting of Wall Parish Council held remotely by Zoom at 7:30 pm on  
Tuesday 17 November 2020

**Present:** Cllrs M J Crowe (Chairman), R Barker, F Robertson, C Rubisch, A Ryman, P Sampson and R Saxton.

**In Attendance:** Peter Young (Clerk).

**Apologies:** None. All members present.

County Councillor David Smith and District Cllr Janice Silvester-Hall had also submitted apologies.

#### 115. Declarations of Interest and Dispensations:

For Minute 121 Cllr A Ryman had a disclosable interest in application 20/01512/ABN (his property). This item was only reporting comments already submitted and was not discussed.

#### 116. Minutes

Minutes of the Council meeting held on 15 September 2020 were approved and it was agreed that these be signed as a correct record.

**117. Matters Arising on the Minutes:** All items for action had been undertaken.

**118. Policing Matters:** New policing posters for the noticeboards were still being pursued.

#### 119. Reports from Chairman, Councillors and Clerk

Concerns had been expressed regarding a lagoon being constructed off Bullmoor Lane.

#### 120. Highways and Open Spaces

- a. There had been flooding of Cranebrook Lane at Hilton.
- b. Bullmoor Lane by new lagoon was very muddy and with several potholes – **Action:** Clerk to report these to SCC Highways.
- c. County Highways had constructed a drainage ditch at one of the locations where flooding occurred on Watling St. Flooding at an adjacent low point might still need attention.
- d. Concern was expressed that stiles limited access to paths. **Action:** Councillors to supply details to the Clerk of where kissing gates were desirable, and the Clerk to contact SCC Rights of Way Officer for policy on fitting kissing gates, and sources of funding for this. Clerk to circulate to councillors details of the County Council's online reporting system for footpath issues.
- e. Concern was expressed regarding the current access to the Wall Roman site which was difficult for people with mobility issues. The signage prohibiting dogs from the site also needed to be more prominent. **Action:** Clerk to contact English Heritage seeking improvements to access and for more prominent signage prohibiting dogs (except Guide Dogs) from the site.
- f. Speed data was noted. Councillor P Sampson and Cllr A Ryman to discuss location options for the sign on Wall Lane by Manor Farm.
- g. The Clerk reported that SCC may have funding for additional grass cutting of verges. **Action:** Clerk to negotiate with the contractor (SJL Landscapes Ltd) for an additional cut to be added to the contract from March 2021 onwards.
- h. Thanks were expressed to Cllr P Sampson for work on providing new footpath trail markers.
- i. Bus shelters – **Action:** Clerk to examine condition of bus shelter at Muckley Corner and whether any repairs were needed.

#### 121. Planning Applications

No new applications for comment. Members noted the comments that had been submitted on applications, and decisions on previous applications, as follows:

Ref	Details	Wall PC Comment	LDC Decision
19/01179/COU Chesterfield House, Ashcroft Lane	Conversion/extension to form 3-bedroom dwelling with parking.	No objections	Approved 29/9/20
20/00681/FUL Birches, Cranebrook Lane, Hilton	Demolition of existing stables and erection of new stable blocks	No objections	Approved 15/9/20
20/00873/FUL Land at Muckley Corner	Siting of 5 No. shipping containers for three years	Recommend Refusal	Approved 8/10/20
20/01001/ABN Manor Farm	Erection of an implement store	No objections.	Refused 21/8/20
20/00055/COU 20/00056/LBC Moatbank House	Barn conversion to form a 3-bedroom dwelling	No objections.	Awaited
20/00480/FUH Church Farm, Green Lane, Wall	Single and two storey front and rear extensions, etc	No objections subject to various comments	Awaited
20/01286/FUH Fosseway Cottage Fosseway Lane	Conversion of detached garage to residential annex	No objections subject to meeting building regulations for a habitable dwelling.	Awaited
20/01512/ABN Manor Farm	Erection of an implement store.	No objections.	Awaited

## 122. Annual Review of Policies

- a. Standing Orders - No changes required.
- b. Financial Regulations - The first sentence of Regulation 6.4 to be amended to:
 

*“Cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to council or committee shall be signed by two members of council, in accordance with a resolution instructing that payment.”*
- c. Risk Register - No changes required.
- d. Training - The Council would meet the course cost and any reasonable travel and subsistence expenses incurred by members and officers attending training courses.
- e. Asset Register - The Asset Register to be as circulated under Agenda Appendix 2, with the addition of the noticeboard, flagpole, and trail signpost markers.
- f. Insurance – Arranged with AXA under a long-term agreement to 31st May 2022 and included public liability, employer’s liability, property damage, business interruption, money and personal accident, officials’ indemnity, property damage, legal expenses, etc. The phonebox had been added to the insured assets at a value of £6,000 with no additional premium due.
- g. Internal Auditor – Alan Toplis Associates to continue.

## 123. Accounts for Payment

The bank reconciliation for 31 October 2020 was noted. **Resolved: Payment of the following:**

Date Paid	Chq	Payee	Details	TOTAL
18/11/20	866	SJL Landscapes	Verge cutting October 2020 (final)	149.38
18/11/20	867	P. Young TOTAL <b>£628.19</b>	Net Salary Oct/Nov + expenses + home allowance	480.06
			Zoom Meeting Software - Oct + Nov	28.78
			SLCC Membership to 1 Nov 2021	78.00
			P Sampson refund for new flagpole halyard, 3 x litter pickers, and Remembrance flag* (* expenditure under LGA 1972 s137)	41.35
18/11/20	868	HMRC	PAYE on salary	100.00

## 124. Date and time of next meetings

Tuesday 19 January 2021, 7:30 pm (Budget Meeting)

Tuesday 16 March 2021, 7:30 pm

Meetings scheduled for Wall Village Hall but would be held remotely if required by ‘lockdown’ advice.

***There being no further business the Chairman declared the meeting closed at 8:20 pm***

Chairman: .....

Date: .....

## APPENDIX 2

### Projected Out-turn 20/21 & Draft Budget 21/22

	2019/20 Actual	2020/21 Projected	2021/22 Budget
<b><u>RECEIPTS</u></b>			
PRECEPT	11,600	11,845	11,810
Lengthsman and grass cutting	950	950	950
Wall Leaflets	181	60	100
Npower Refund	0	405	0
Grants Received	75	0	0
VAT refunds	548	260	300
<b>Gross Receipts</b>	<b>13,354</b>	<b>13,520</b>	<b>13,160</b>
<b><u>PAYMENTS</u></b>			
Employee Costs	2,917	3,005	3,090
General Administration	1,258	1,360	1,400
Lengthsman and grass cutting	928	970	1,900 <b>4</b>
Projects	2,390	755 <b>1</b>	4,000 <b>5</b>
Npower lighting	419	460	470
Grants paid out	1,988	1,510 <b>2</b>	2,000
Election Cost May 2019	0	830	0
VAT on payments (refundable)	565	390	300
<b>Gross Payments</b>	<b>10,466</b>	<b>9,280</b>	<b>13,160</b>
<b><u>BALANCES</u></b>			
Opening Balance 1 April	13,579	16,468	20,708
Surplus on year	2,888	4,240	0 <b>6</b>
<b>Closing Balance 31 March</b>	<b>16,468</b>	<b>20,708 <b>3</b></b>	<b>20,708</b>
<b><u>COUNCIL TAX ANALYSIS</u></b>			
<b>Precept</b>	11,600	11,845	11,810 <b>7</b>
Apportioned Tax Base	196.23	200.40	199.80
<b>Resultant Band D Tax</b>	<b>59.11</b>	<b>59.11</b>	<b>59.11 <b>7</b></b>

#### **Notes**

- 1** The 20/21 projected expenditure on "Projects" is £755 (which includes the £625 for the bus shelter repair). The original budget was £4,000 but Covid has restricted activities.
- 2** The 20/21 projected expenditure of £1,510 is if the usual churchyard maintenance grant is paid. This sum does not include any additional grant for the churchyard wall - see note **3** below.
- 3** The 20/21 projected closing balance of £20,708 is £4,240 higher than the opening balance. This surplus is mainly because the spend on projects, and on the election cost, was less than anticipated. There are funds available therefore should the Council agree to make an additional grant for the churchyard wall. Any grant paid would reduce the closing balance by the same amount as the grant.
- 4** The 21/22 budget includes an element for a 'lengthsman' or similar.
- 5** The 21/22 budget includes a healthy £4,000 for projects.
- 6** The 21/22 budget is set to 'break even' on the year.
- 7** The 21/22 precept would be £11,810 and the Band D tax would remain unchanged at £59.11