

NOTICE OF A MEETING OF WALL PARISH COUNCIL

To be held at Wall Village Hall at 7:30 pm on Tuesday 21 January 2020

Members of the public and press are welcome to attend

Email: wallparishcouncil@live.co.uk

Website: www.wallparishcouncil.com

15 January 2020

Dear Councillor

You are summoned to attend a Meeting of Wall Parish Council to be held at Wall Village Hall, Watling Street, Wall, at **7.30pm on Tuesday 21 January 2020** at which the following business will be transacted.



Peter Young
Parish Clerk

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest and Dispensations**
3. **Minutes:** To approve the Minutes of the Meeting held on 20 November 2019 (**Appendix 1**).
4. **Matters Arising on the Minutes**
5. **Meeting to adjourn for up to 15 minutes for Public Session. Meeting then to reconvene.**
6. **Policing Matters**
7. **District and County Councillors' Reports**
8. **Reports from Chairman, Councillors and Clerk**
Reports on matters, and consideration of correspondence received, including:
 - a. Update on preparations for 2020 Best Kept Village Competition
 - b. Update on to preparations to commemorate the 75th anniversary of VE Day on 8 May 2020
 - c. Update on arrangements for Village Lengthsman appointment.
9. **Highways and Open Spaces**
 - a. Response from Highways England re Wall Island.
 - b. Response from SCC re bus route reversing at the Butts.
 - c. Community Payback Team - update on current works.
 - d. The Chairman to report on his attendance at the Code of Conduct training session at LDC offices on 7 January 2020.
 - e. Wall Speed sign update.
 - f. Wall car park – ongoing overnight parking issue.
 - g. Any other matters.
10. **Lichfield Local Plan Review Consultation**
Lichfield District Council is currently consulting on its Local Plan Review. The Consultation runs until the 24th January 2020. All the documentation is available on the website at www.lichfeldddc.gov.uk/planning-policy/local-plan-review. The Review contains proposals for significant new residential development to the north of Lichfield City, but there are no major development proposals relating to Wall parish. To consider any comments to submit.

11. Lichfield City Centre Masterplan Consultation

Lichfield District Council is consulting on a draft masterplan for Lichfield city centre. The plan will shape the future growth of the city centre, set out opportunities for enhancing the quality of the environment and the range of different uses it offers, and provide a prospectus for investment in Lichfield. The public consultation on the draft masterplan runs until Monday 3 February 2020.

The draft masterplan is available online at www.lichfielddc.gov.uk/lichfieldmasterplan with an interactive consultation survey for submitting comments. To consider any comments to submit.

12. Planning Applications

a. New applications:

i. 19/01736/FULM Barn Farm, Cranebrook Lane, Hilton

Erection of agricultural building for cold storage with lean-to canopy, private way/track to serve potato grader, hardstanding and associated works (part retrospective).

ii. 20/00015/FUH Fosseway Court, Fosseway Lane, Pipehill

Installation of two storey monopitch stairwell to side to encase the staircore with materials to match existing and replacement conservatory to rear

b. To note decisions on previous applications:

Ref	Address	Details	Wall PC Comment	Decision
19/01179/COU	Chesterfield House, Ashcroft Lane	Conversion and extension of out-buildings to form a 3-bedroom dwelling with parking/turning area and access	No objections: but note application is not entirely a "change of use" as it includes construction of a new link building.	Awaited
19/01699/FUL	Manor Farm, Wall Lane	Retention of flue to serve biomass boiler	No objections	Awaited

13. Parish Council Website

To consider means for the Wall PC website to comply with the Public Sector Bodies Website Accessibility Regulations 2018.

14. Requests for Funding

To consider a request from St John's Parish Church for a grant of £1,307.82 to meet the costs of churchyard maintenance in 2019.

15. Budget and Precept for 2020/21

A draft budget is attached as **Appendix 2** for consideration. To approve the budget and resolve the precept for 2020/21.

16. Accounts for Payment and Bank Reconciliation

To approve the payment of accounts and bank reconciliation (to be circulated at the meeting).

17. Calendar of Meetings 1920/21

To agree the Calendar of Meetings as follows:

Tue 17 March 2020, 7:30 pm, Wall Village Hall.

Tue 19 May 2020, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

Tue 21 July 2020, 7:30 pm, Wall Village Hall

Tue 15 September 2020, 7:30 pm, Wall Village Hall

Tue 17 November 2020, 7:30 pm, Wall Village Hall

Tue 20 January 2021, 7:30 pm, Wall Village Hall

Tue 16 March 2021, 7:30 pm, Wall Village Hall

Tue 19 May 2021, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

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Appendix 1

WALL PARISH COUNCIL

Minutes of the Meeting of Wall Parish Council held on Wednesday 20 November 2019 at 7:30 pm at Wall Village Hall

Present: Cllrs M J Crowe (Chairman), R Barker, P Sampson, C Rubisch, R Saxton, F Robertson and A Ryman.

In Attendance: County Cllr David Smith, District Cllr Alastair Little, four members of the public, and Peter Young (Clerk).

Apologies: None – all members present.

52. Declarations of Interest and Dispensations: None not covered by dispensations.

53. Minutes

Minutes of the Council meeting held on 18 September 2019 were approved and signed as a correct record, subject to the addition of Cllr C Rubisch to the list of members present.

54. Matters Arising on the Minutes: None.

55. District and County Councillors' Reports

District Cllr Alastair Little reported on the District Council's recent decision to provide funding to enable the Friary Grange Leisure Centre/Swimming Pool to remain open for the time being whilst proposals were worked upon for a new Leisure Centre/Swimming Pool in Lichfield City. He reported on the measures he had been taking to ensure that the operators of Barn Farm at Hilton complied with the conditions of their planning permission and asked that any evidence of contraventions/nuisance be reported to him so that he could pursue this further. He also reported on the forthcoming public consultation on the review of the Lichfield District Local Plan.

County Councillor David Smith reported on his speed enforcement initiative and his Local Member's Initiatives Fund. He also reported on the priority being given by the County Council to incidents of flooding of domestic properties

The Chairman thanked the County and District councillors for their attendance and reports.

56. Public Session

Two members of the public reported on proposals by residents to organise a commemoration of the 75th anniversary of VE Day in May 2020, including an exhibition in Wall Village Hall. Funding for the events was discussed.

A member of the public reported on the unsatisfactory contact he had had with a local bus company regarding the reversing manoeuvre at the Butts.

57. Policing Matters: No Police present and no issues raised.

58. Reports from Chairman, Councillors and Clerk

a. Preparations for 2020 Best Kept Village Competition: Ongoing work by residents to approve the appearance of the village in preparation for the 2020 Best Kept Village competition were discussed and it was agreed that the Council would continue funding of an additional domestic wheelie bin.

b. Preparations to commemorate the 75th anniversary of VE Day: Further to discussion during the Public Forum it was agreed that the Council would provide up to £250 funding for the event, and that the Council would apply on behalf of the residents for a further £100 of funding from the County Councillor's Local Initiatives Fund. **Action:** Clerk to make application to County Councillor's Fund.

c. Update on arrangements for Village Lengthsman appointment

Resolved: that the Clerk, Chairman, Vice Chairman and Cllr F Robertson prepare a list of routine annual jobs that could be undertaken by a Lengthsman, negotiate an hourly rate of pay with a possible contractor and confirm his public liability contractor. A report to be presented to the January Council meeting.

d. The Clerk informed members of the SPCA AGM which would be held on Monday 2 December 2019 at 6.45pm in Stafford and of the Code of Conduct Training at the District Council Offices, Wade Street Lichfield, on Tuesday 7 January 2020 at 6pm.

59. Alteration to Dates of Future Council Meetings

Members considered a request from the Village Hall Management Committee that (in order for the Hall to accept a new regular Wednesday evening booking) the Council agree to change the dates of its Council meetings from Wednesdays.

Resolved: that future Council Meetings be held on the third Tuesday of the months of January, March, May, July, September and November.

60. Highways and Open Spaces

- a. Wall Island: The Clerk reported on the email he had sent to Highways England regarding the ongoing problems at Wall Island. A response was awaited. The Police had been contacted to support the request but had replied that the accident data for the island did not indicate any significant problem. It was agreed to await the response from Highways England and in the meantime to copy in Shenstone Parish Council to the correspondence.
- b. Bus Route reversing manoeuvre: The Clerk reported on the emails he had sent to the Bus Company, but no reply had been received. He had also contact SCC Public Transport Unit and a reply was awaited.
- c. Raikes Lane/Ashcroft Lane Gullies: A detailed map had been sent to SCC of the locations of the gullies that needed emptying. A reply had been received from SCC Highways that the gullies in Ashcroft Lane would be dealt with as a routine maintenance issue. It was reported that Highways staff had attended the gullies in Raikes Lane and had managed to open one of the covers, and that they were making arrangements for repairs to the other gullies.
- d. Flooding on Watling Street by railway bridge: SCC Highways had reported that the work had been done, but although officers had attended, the flooding problems continued.
Action: Clerk to report again to SCC Highways.
- e. Muckley Common: Following a complaint from a resident, the Clerk had contacted LDC who owned the Common and some works had taken place to clear the paths.
- f. Wording for plaque for John Linney memorial trees:
Action: The wording to be agreed by Chairman, Vice Chairman and Clerk.
- g. Church path handrail: Any repair works would take place without involvement of the Council.
- h. Community Payback Team: Councillor P Sampson reported on ongoing work being undertaken on the fortnightly visits.
- i. ANPR speed indicator device: The Chairman reported on his attendance at a meeting in Stonnall where there was a demonstration of an automatic number plate recognition (ANPR) speed indicator device.
- j. Wall Speed sign: This had stopped working. **Action:** Clerk to contact supplier for repair.
- k. Wall car park overnight parking: It was reported that a car had been permanently parked for the past 4 weeks in the car park. **Action:** Clerk to contact LDC on this matter.
- l. Renewal of SJL Landscapes verge-mowing contract: Verges were mowed on an annual contract with an option to renew for a further year at the current rate plus RPI inflation. **Action:** That the Council take up the option to renew the Contract for 2020.

61. Consultation on LDC Strategic Plan 2020 - 2024

Copies of the (one page) plan were circulated, and some minor wording changes were suggested.

Action: Clerk to report these to LDC.

62. Planning Applications

There were no new applications for comment.

Members noted:

- a. that application 19/01028/FUL at Barn Farm Hilton had been withdrawn.
- b. that the decision on application 19/01179/COU for Chesterfield House was awaited.

63. Accounts for Payment and Bank Reconciliation

The bank reconciliation for 30 September was circulated and noted.

Resolved: payment of the following:

Date Paid	Chq.	Payee	Details	TOTAL
05/10/19	828	PW	Reimbursement for wheelie bin	36.00
05/10/19	829	SJL Landscapes	Verge cutting Sept 2019	146.74
20/11/19	830	SJL Landscapes	Verge cutting Oct 2019 (final)	146.74
20/11/19	831	Npower Ltd	H3120001 Car park light 1/7/19 to 30/9/19	40.72
20/11/19	832	P. Young Total £506.72	Net Salary + expenses Aug/Sept	430.72
			Reimburse SLCC Membership to 1/11/20	76.00
20/11/19	833	HMRC	PAYE on salary	97.20
				974.12

64. Dates of Next Meetings

In accordance with Minute 59 above the dates would now be:

Tuesday 21 January 2020, 7:30 pm, Wall Village Hall (Budget meeting)

Tuesday 17 March 2020, 7:30 pm, Wall Village Hall.

There being no further business the Chairman declared the meeting closed at 9:15 pm

Chairman:

Date:

Appendix 2

WALL PARISH COUNCIL Financial Progress Report 2019/20 and Draft Budget 2020/21

	2018/19 Actual	2019/20 at 31/12/19	2019/20 Projected	2020/21 Budget
<u>RECEIPTS</u>				
PRECEPT	10,600	11,600	11,600	11,845
Lengthsman and grass cutting	950	950	950	710 1
Wall Leaflets	127	153	170	150
Npower Refund	-	-	274	-
VAT refunds	857	548	548	300
Gross Receipts	12,534	13,252	13,543	13,005
<u>PAYMENTS</u>				
Employee Costs	2,848	1,945	2,920	3,005
General Administration	1,106	970	1,220	1,300
Lengthsman and grass cutting	1,500	892	1,200	1,800 2
Speedwatch sign	2,997	-	-	-
Other Projects	1,155	1,826	2,200	4,600 3
Car park light	288	289	289	0
Grants paid out	1,300	680	1,980 4	2,000
Election Cost May 2019	-	-	1,600 5	-
VAT on payments (refundable)	849	544	550	300
Gross Payments	12,043	7,146	11,959	13,005
<u>BALANCES</u>				
Opening Balance 1 April	13,087.86	13,579	13,579	15,163
Profit (Loss) on year	491.57	6,105	1,584	0
Closing Balance	13,579	19,685	15,163	15,163
<u>COUNCIL TAX ANALYSIS</u>				
Precept	10,600	11,600	11,600	11,845 6
Apportioned Tax Base	196.10	196.23	196.23	200.40 6
Resultant Band D Tax	54.05	59.11	59.11	59.11 6

Notes

- 1** SCC is reducing the amount paid for verge cutting
- 2** Verge cutting to continue at 7 cuts per annum (cost about £900) plus £900 for lengthsman and any other one-off works
- 3** This allows funding for various projects (yet to be decided) e.g. bus shelter renovation or replacement
- 4** £680 has already been paid as grants this year, so this allows for a grant of £1,300 for the churchyard for 2019 year. The exact amount is to be decided at this meeting (agenda item 13).
- 5** Cost should not be more than £1,600, but no bill yet from LDC.
- 6** The precept increases by £245 (2.1%) but there is a 0% increase in the Band D Council Tax because the tax base (the sum raised by each £1 of Band D tax) has also increased by 2.1%