

# NOTICE OF THE ANNUAL MEETING OF WALL PARISH COUNCIL

To be held at Wall Village Hall, Wall, on Wednesday 24 May 2017 7.30 pm

Members of the public and press are welcome to attend

Email: [wallparishcouncil@live.co.uk](mailto:wallparishcouncil@live.co.uk)

Website: [www.wallparishcouncil.com](http://www.wallparishcouncil.com)

18 May 2017

Dear Councillor

You are summoned to attend the Annual Meeting of Wall Parish Council to be held at Wall Village Hall, Watling Street, Wall, on **Wednesday 24 May 2017** at 7.30pm at which the following business will be transacted.

Peter Young, Locum Clerk

## AGENDA

1. **Election of Chairman for the ensuing year** (and declaration of acceptance of office as Chairman)
2. **Appointment of Vice Chairman for the ensuing year**
3. **Apologies:** To receive apologies and approve reasons for absence
4. **Declarations of Interest**
5. **Minutes:** To approve the Minutes of the Council meeting held on 23 March 2017 (**APPENDIX 1**)
6. **Matters Arising on the Minutes**
7. **Meeting to adjourn for up to 15 minutes for Public Session. Meeting then to reconvene.**
8. **Meeting to reconvene**
9. **District and County Councillors' comments**
10. **Reports from Chairman, Councillors and Clerk** (including correspondence received)
11. **Representatives on Outside Bodies:** To confirm appointments falling due
12. **Highways & Open Spaces –**
  - a. Best Kept Village Competition 2017
  - b. Community Paths Initiative Bid 2017
13. **Planning:** To consider any planning applications and note LDC decisions on previous applications.
14. **Annual Review of:** To confirm adoption of the following documents as circulated to members and available on the Council website - Standing Orders, Financial Regulations, Financial Risk Register, Asset Register, Code of Conduct.
15. **Accounts for Payment:** To approve the payment of accounts.
16. **Finance and Accounts** (items as circulated to councillors and to be made available on website)
  - a. To note the External Audit Report for 2015/16 year to be posted on website with audit completion notice
  - b. To note the receipts & payments schedule and the bank reconciliation for the year ending 31 March 2017
  - c. To note the internal audit report for the year ending 31 March 2017
  - d. To consider and approve the Governance Statement for the year ending 31 March 2017
  - e. To approve the Statement of Accounts for the year ending 31 March 2017
17. **Calendar of Meeting Dates:** To approve the calendar of meeting dates 2017/18  
26 July; 27 Sept; 29 Nov; 31 Jan; 28 March; **23 May**
18. **Confidentiality:** To resolve that by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.
19. **Staffing matters**

**Agenda Appendix 1**

**WALL PARISH COUNCIL**

**Minutes of a meeting of the Parish Council held on Wednesday 29th March 2017  
at 7.30pm in Wall Village Hall.**

**Members Present:** M. J. Crowe – Chairman A Ryman C Rubisch R Barker J Linney R Saxton

**1. Apologies received:** Mrs C Dillow (Parish Clerk), Cllr Paul Sampson

**2. Absence noted and approved:** Mrs C Dillow (Clerk) , Cllr Paul Sampson

**3. Declaration of Interests:** There were no declarations of interest

**4. Approval of minutes of meetings held on 25th January 2017**

The minutes of the meeting held on 30th November 2016 were approved and signed by the Chairman.

**5. Matters arising from the minutes**

Item 11 Speed vehicles entering Village from A5.

A letter from Staffs County Highways was tabled outlining various traffic calming methods that could be deployed, all of which had to be funded by the Parish Council

**6. The Chairman adjourned the meeting**

**7. Public session:** No members of the public present

**8. The Chairman reconvened the meeting**

**9. Grant Applications:** There were no grant applications requested

**10. Highways & open spaces**

- a. Correspondence from Staffordshire highways re forthcoming programme of visits to Parish by community teams, list of priorities requested - Chairman and Vice Chairman to liaise with Mary Lee from highways.
- b. Best Kept Village competition - entry forms have been submitted
- c. County Paths initiative - application forms for 2017/18 received. Cllr Sampson to deal
- d. Staffordshire County Council Public Rights of Way - Noted
- e. Definitive Map & Statement for Lichfield District - Noted.

**11. Councillors Business**

- a. Cllr Linney commented on poor traffic management signage in Ashcroft lane during road workings. Comments to be passed to Highways Surveyor.
- b. Cllr Ryman reported on the continued inconsiderate parking in the vicinity of Watling Street and junction of Green Lane near the Trooper PH. Police to be requested to monitor.
- c. Cllr Saxton reported concerns raised regarding prior notification of planning application at Barn Farm Hilton. Item deferred to agenda item 15.

**12. District & County Councillors' comments:** There were no councillors present

**13. Clerk's report and correspondence:** Clerk not present

**14. Clerk's Financial report:** Clerk not in attendance.

**15. To receive planning applications & decisions**

Prior Notification proposed development of dwellings at Barn Farm Hilton. No Comment at present awaiting full planning application to be submitted.

Chesterfield House, Ashcroft Lane, alterations to rear of property. No comment required

**16. Date and venue of next meeting:** Annual Parish Meeting 26th April 7:30pm Wall Village Hall

**17. Meeting closure:** There being no further business the Chairman closed the meeting at 8:45 pm

..... Chairman

..... Date